

REQUEST TO PUBLISH PHOTOGRAPHS

To: Palos Verdes Library District
701 Silver Spur Road
Rolling Hills Estates, CA 90274

From: Name: _____

Company Name [if applicable]: _____

Address: _____

Phone: _____ Email: _____

This letter is to request permission to publish some photographs from your local history collection. These photos will be used in the following project: [Check one...]

book _____ brochure _____ calendar _____ catalog _____ newspaper _____
periodical _____ or other [Please explain...] _____

which is to be published in: [name and/or date of publication] _____

_____.

Permission is requested for use in both original and subsequent editions, in print and/or digital formats, as well as promotional materials and advertising associated with the publication.

I understand and agree that a credit note shall be included to read as follows:

Palos Verdes Library District Local History Collection.

It is also understood that one copy of the printed publication shall be donated to the Library's local history collection.

Please indicate your agreement by signing and returning this form to me. Thank you.

Sincerely,

*Permission is hereby granted to _____ to publish
requested photographs under the terms given above.*

Signature _____ Date _____

Department _____

11/2011