

PALOS VERDES LIBRARY DISTRICT

701 Silver Spur Road • Rolling Hills Estates, CA 90274 • PH 310-377-9584, ext. 276 • FAX 310-541-6807

VOLUNTEER PROGRAM – All PVL D volunteers must be 14 years or older

Name (Last, First, Middle Initial)	Date
Address	e-mail
City, State, Zip	Daytime Telephone Number
In an emergency, please contact: (name, address and relationship)	Emergency Phone: home: work:
NOTE: Volunteers between the ages of 14-17 must have parental approval and signature	
_____ Parent/Legal Guardian signature	_____ Date
Date of birth will be verified upon placement in the PVL D Volunteer Program	
Have you ever been convicted of any crime? If yes, please explain when, where and disposition of case:	Yes No
Do you speak or understand other languages? If yes, which languages?	No
Do you have any physical limitation that requires special accommodation or attention?	Yes No

Volunteers are expected to volunteer a minimum of 4 hours per month - some areas require a set schedule

PLEASE CIRCLE ALL SPECIFIC SKILLS AND/OR INTERESTS YOU HAVE:

- Sorting library books and materials
 - Preparation for book sales (collecting/organizing donated books)
 - Helping in the Library Gift Shop – retail sales
 - Helping people use the computers
 - Staffing the Local History room
 - Helping repair and maintain books and other materials
 - Helping at Library programs and events
 - Helping to keep the library clean & tidy
 - Translating (esp. Asian & European languages)
 - Helping at Library programs and events
- PTAC - Peninsula Teen Activity Council is a group of teens (age 14-18) who work together to make the library more teen-friendly. They meet monthly to discuss teen programs at the library such as Teen Read Week, Teen Summer Reading, Homework Helpers, Movie Nights and more. They also advise the High School Services Librarian on what new books and magazines to buy for the Young Adult section of the library. PTAC also helps with monthly Kids' Crafts and other fun programs during the school year for kids in Preschool-Grade 3.

LOCATIONS	PLEASE LIST DAYS AND TIME PERIODS YOU WOULD BE AVAILABLE							
CIRCLE PREFERENCE(S)	TIMES/DAYS	MON.	TUES.	WED.	THURS.	FRI.	SAT.	SUN.
Malaga Cove	MORNING							
Miraleste	AFTERNOON							
Peninsula Center	EVENING							
LIBRARY USE ONLY ↓ ↓ ↓								
Date Applicant Received:					<u>IF YOU'RE A STUDENT WHAT'S YOUR GRADE LEVEL?</u>			
Date Interviewed:								
Birth cert. and ID checked _____ Staff initial								
Start Date:								
Department:								