

PALOS VERDES LIBRARY DISTRICT

701 Silver Spur Road • Rolling Hills Estates, CA 90274 • PH 310-377-9584, ext. 276 • FAX 310-541-6807

VOLUNTEER PROGRAM – All PVL D volunteers must be 14 years or older

Name (Last, First, Middle Initial)	Date
Address	e-mail
City, State, Zip	Daytime Telephone Number
In an emergency, please contact: (name, address and relationship)	Emergency Phone: home: work:
NOTE: Volunteers between the ages of 14-17 must have parental approval and signature	
Parent/Legal Guardian signature _____	Date _____
Date of birth will be verified upon placement in the PVL D Volunteer Program	
Have you ever been convicted of any crime? If yes, please explain when, where and disposition of case:	Yes No
Do you speak or understand other languages? If yes, which languages?	No
Do you have any physical limitation that requires special accommodation or attention?	Yes No

Volunteers are expected to volunteer a minimum of 4 hours per month - some areas require a set schedule

PLEASE CHECK ALL SPECIFIC SKILLS AND/OR INTERESTS YOU HAVE:

- Sorting library books and materials
- Preparation for book sales (collecting & organizing donated books)
- Greeting and assisting library patrons
- Helping in the Library Gift Shop – retail sales
- Helping people use the computers
- Staffing the Local History room
- Helping repair and maintain books and other materials
- Helping keep the library clean and tidy
- Translating (particularly Asian and European languages)
- Contributing to the development of library services/programs on an Advisory Committee
- Helping at Library programs and events

LOCATIONS	PLEASE LIST DAYS AND TIME PERIODS YOU WOULD BE AVAILABLE							
CIRCLE PREFERENCE(S)	TIMES/DAYS	MON.	TUES.	WED.	THURS.	FRI.	SAT.	SUN.
Malaga Cove	MORNING							
Miraleste	AFTERNOON							
Peninsula Center	EVENING							

LIBRARY USE ONLY ↓ ↓ ↓	
Date Applicant Received:	<u>IF YOU'RE A STUDENT WHAT'S YOUR GRADE LEVEL?</u>
Date Interviewed:	
Birth cert. and ID checked _____ Staff initial _____	
Start Date:	
Department:	